






Relationships | Accountability | Integrity | Empowerment



Welcome to SSB Community Bank!

Thank you for choosing SSB Community Bank to support your financial goals! By following these **four easy steps**, we can ensure that your switch to SSB is as smooth as possible!

-  **Step One:** Stop into any of our locations to talk to your local banker to get the process started by opening your new account.
-  **Step Two:** Stop using your previous account. Safely discard any unused deposit slips and checks, and discard ATM/Debit cards. Let all outstanding checks clear the account.
-  **Step Three:** Change all automatic payments and direct deposits to your new SSB account. Don't forget about payments that utilize your card number and payments that are made online. For example, you may have the following debits or credits:

- | | |
|---------------------------------------|--|
| <input type="checkbox"/> Mortgage | <input type="checkbox"/> Loans |
| <input type="checkbox"/> Cell Phone | <input type="checkbox"/> Investments |
| <input type="checkbox"/> Electric | <input type="checkbox"/> Health Clubs |
| <input type="checkbox"/> Internet | <input type="checkbox"/> Charities |
| <input type="checkbox"/> Cable | <input type="checkbox"/> Social Security |
| <input type="checkbox"/> Credit Cards | <input type="checkbox"/> Payroll |
| <input type="checkbox"/> Insurance | <input type="checkbox"/> Other |

*As you transition to SSB Community Bank, please check the last two months' worth of statements to ensure all payments have been completed.


For ease with setting up new payments and direct deposits to your new SSB account, here is the following information:

Your new SSB Community Bank **account number:**

SSB Community Bank's **routing number:** 241271795

Your local SSB Community Bank **address:**

Your SSB Community Bank **contact:**

-  **Step Four:** Once Step Three has been completed, you may close your old account. We recommend keeping your previous account open until all automatic payments and direct deposits have switched to your SSB account.

We are here to help make your transition to SSB simple! If you need any assistance with any of the steps listed above, call us at any of our locations or stop in to your local branch.

Strasburg: 330-878-5555 | Berlin: 330-893-7055 | Dover: 330-364-9898 | ssbonline.com